**DUY TAN UNIVERSITY SOCIALIST REPUBLIC OF VIETNAM**

**INTERNATIONAL SHOOL INDEPENDENT - FREEDOM - HAPPINESS**

**GROUP MEETING**

**No. 001** DTU, 31*st* August 2012

1. **Time and location:**

* Begin: 16:00 Day: 4 Month: 9 Year: 2012
* Location: K7/25 Quang Trung street, Danang.

1. **Members:**
2. Huynh Ba Dieu
3. Tran Bach Tong
4. Mac Van Anh
5. Pham Van Anh
6. **Contents:**
7. **Student and mentor information:**

Get student information through INFO form

1. **Product vision:**

• Provide an accessible form of lectures and exam to all students easy, simple and effective.

• Improving the quality of training of DTU to all students through network internet..

1. **Project object:**

Cooking Guide Book provides some functions :

- Search for special foods of 3 regions : Northern, Southern, Middle.

- Provide details of food’s materials and recipes.

- Guide detail method of each food.

1. **Team assignment:**

Mac Van Anh: Leader

Tran Bach Tong: Designer

Pham Van Anh: Tester

1. **Team goals:**

* **General goals:**
* Complete the Capstone.
* Learning the teamwork skill.
* Get experience in project.
* Improve the analysis, design, testing skills.
* Improve the programming skill.

1. **Team meetings:**

* Prepare and planning works next week.
* Assigned task to members.

1. **The first team meeting:**

* Choose topics project
* Planning
* Assign work to members

1. **Summary:**

* Team members agree content of the meeting.
* The meeting and at 16:35 the same day.

***Signs of members***